

IN RE: RULES OF THE COURT OF : IN THE COURT OF COMMON PLEAS OF  
COMMON PLEAS OF : CUMBERLAND COUNTY, PENNSYLVANIA  
CUMBERLAND COUNTY, :  
PENNSYLVANIA : LOCAL RULES 1996-1335

**ORDER OF COURT**

AND NOW, this 15<sup>th</sup> day of April 2025, it is hereby Ordered and Decreed, that effective June 1, 2025, or thirty (30) days after publication in the Pennsylvania Bulletin, whichever is later, the Cumberland County Court of Common Pleas adopts the following local rules, 113, 460, and 547.

The Cumberland County District Court Administrator is Ordered and Directed to do the following:

- 1) File one (1) copy to the Administrative Office of Pennsylvania Courts via email to [adminrules@pacourts.us](mailto:adminrules@pacourts.us).
- 2) File one (1) paper copy and one (1) electronic copy in a Microsoft Word format only to [bulletin@palrb.us](mailto:bulletin@palrb.us) with the Legislative Reference Bureau for publication in the Pennsylvania Bulletin.
- 3) Publish these Rules on the Cumberland County Court website at [www.cumberlandcountypa.gov](http://www.cumberlandcountypa.gov).
- 4) Incorporation of the local rule into the set of local rules on [www.cumberlandcountypa.gov](http://www.cumberlandcountypa.gov) within thirty (30) days after the publication of the local rule in the Pennsylvania Bulletin.
- 5) File one (1) copy of the local rule in the appropriate filing office for public inspection and copying.
- 6) Forward one (1) copy to the Cumberland Law Journal.

By the Court,



Edward E. Guido, P.J.

**Rule 113. Criminal Case File and Docket Entries.**

The Clerk of Courts shall assign a Common Pleas docket number to all criminal cases within 2 business days of transmission of the electronically scanned transcript and any associated documents by the issuing authority.

**Rule 460. Notice of Appeal; Transmittal of Transcript and Associated Documents.**

Pursuant to Pa.R.Crim.P. 460, upon the filing of a Notice of Appeal, the Clerk of Courts shall assign a Common Pleas docket number and notify the Magisterial District Court that all transcripts and any associated documents shall be electronically scanned and transmitted to the Clerk of Courts within 5 business days, in digital format in lieu of transmitting the physical paper transcript and associated documents.

**Rule 547. Transmittal of Transcript and Associated Documents.**

Pursuant to Pa.R.Crim.P. 547, all transcripts and any associated documents shall be electronically scanned and transmitted to the Clerk of Courts within 5 business days, in digital format in lieu of transmitting the physical paper transcript and associated documents. The Clerk of Courts shall assign a Common Pleas docket number to all cases within 2 business days of transmission of the transcript and any associated documents.