

# State and Local Fiscal Recovery Funds Recovery Plan Performance Report Template

Version 2.0

Note: The Recovery Plan Performance Report provides the public and Treasury both retrospective and prospective information on the projects that recipients are undertaking or planning to undertake with program funding and how they are planning to ensure program outcomes are achieved in an effective, efficient, and equitable manner. While this template includes the minimum requirements for the Recovery Plan, each recipient is encouraged to add information to the plan that they feel is appropriate to provide information to their constituents on efforts they are taking to respond to the pandemic and promote an equitable economic recovery.

Each jurisdiction may determine the general form and content of the Recovery Plan, as long as it meets the reporting requirements, and recipients are encouraged to tailor this template to best meet their needs. Through the Recovery Plan, recipients may link to public documents, including, but not limited to, legislation, dashboards, survey results, community engagement reports, and equity frameworks to support the Recovery Plan narrative. Use of infographics, tables, charts, pictures, case studies, and other explanatory elements are encouraged.

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## Revision Log

Version	Date Published	Summary of changes
1.0	July 30, 2021	Initial publication
2.0	June 10, 2022	Incorporates updates to Compliance and Reporting Guidance

## Notes on using this template

All States and territories, and metropolitan cities and counties with a population that exceeds 250,000 residents that are recipients of State and Local Fiscal Recovery Funds (SLFRF) awards are required to produce a Recovery Plan Performance Report (the "Recovery Plan"). The Recovery Plan provides both retrospective and prospective information on the recipient's projects and how they plan to ensure program outcomes are achieved in an effective, efficient, and equitable manner. It will include key performance indicators identified by the recipient and some mandatory indicators identified by Treasury. Each annual Recovery Plan must be posted on the public-facing website of the recipient by or on the same date that the recipient submits the report to Treasury. Treasury recommends that Recovery Plans be accessible within three clicks or fewer from the homepage of the recipient's website.

The initial Recovery Plan covered the period from the date of award to July 31, 2021 and was required to be submitted to Treasury by August 31, 2021. Thereafter, the Recovery Plan will cover a 12-month period and recipients will be required to submit the report to Treasury after the end of the 12-month period, by July 31.

Annual Report	Period Covered	Due Date
1	Award Date – July 31, 2021	August 31, 2021
2	July 1, 2021 – June 30, 2022	July 31, 2022
3	July 1, 2022 – June 30, 2023	July 31, 2023
4	July 1, 2023 – June 30, 2024	July 31, 2024
5	July 1, 2024 – June 30, 2025	July 31, 2025
6	July 1, 2025 – June 30, 2026	July 31, 2026
7	July 1, 2026 – December 31, 2026	April 30, 2027

### **Instructions:**

This document is meant as a suggested template for applicable SLFRF recipients to assist them in submitting their Recovery Plan. Recipients should consult the SLFRF Guidance on Recipient Compliance and Reporting Responsibilities (Reporting Guidance) located at <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf> for detailed guidance on the submission of this report.

Treasury encourages Recipients to tailor this report to best meet their needs in terms of format and content. Through the Recovery Plan, recipients may link to public documents, including, but not limited to, legislation, dashboards, survey results, community engagement reports, and equity frameworks to support the Recovery Plan narrative. Treasury recommends the use of infographics, tables, charts, pictures, case studies, and other explanatory elements in describing their programs.

*Text in italics* represents the requirements from the Reporting Guidance and is meant to serve as a reference as recipients prepare their Recovery Plan. The previous page and this instructions page and the *text in italics* should be removed before the final transmitted report is published and submitted to Treasury.

Additional information around Expenditure Categories is located in Appendix 1 of the Reporting Guidance.

### **For More Information**

More information about the State and Local Fiscal Recovery Fund program and associated reporting requirements are located at [www.treasury.gov/SLFRP](http://www.treasury.gov/SLFRP).

Questions on reporting, eligible uses, or other general topics should be directed to [SLFRF@treasury.gov](mailto:SLFRF@treasury.gov).

# Cumberland County, PA **Recovery Plan**

## **State and Local Fiscal Recovery Funds**

### 2023 Report

Cumberland County, PA  
2023 Recovery Plan

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## **GENERAL OVERVIEW**

### **Executive Summary**

Cumberland County is a Class 3 county in Southcentral Pennsylvania with a population of approximately 260,000. The County has experienced rapid growth in the past decade and as a result, the County has experienced an increase in demand for services. The Covid-19 pandemic has had a significant negative impact on the residents of the County. There has been a spike in mental health issues and a lack of capacity in the County's human service's network to adequately address the spike as a result of Covid. The County is also home to 5 higher education institutions that are struggling due to declining enrollment compounded by the pandemic. Much like the rest of the country, all sectors of the economy have been impacted by the pandemic and as a result, many small businesses especially in the service sector are struggling to recover.

Since the submission of the 2022 recovery plan, the county continued to identify needs and fine-tune a method to allocate funds. The county continues to be committed to an investment strategy that is evidence/fact based to balance between the fiscal health of the county to ensure a positive long-term impact to assist residents, including the most vulnerable populations, to recover from the impacts of the pandemic. This third recovery plan describes the county's expanding and evolving goals and objectives for using State and Local Fiscal Recovery Funds (SLFRF) funds in our community. The plan also describes ongoing outreach strategies the county has employed and will continue to employ to further identify needs and prioritize project investments. Investment principles guided in this plan will guide future outreach efforts. Lastly, this recovery plan includes the county's final spending plan and justification.

### **Uses of Funds**

#### **Actual Use of Funds**

Cumberland County has allocated 100% of SLFRF monies. We applied our SLFRF allocation to revenue replacement (EC 6). Specifically, the monies were applied to eligible staff salaries.

#### **Intended Use of Funds**

Cumberland County continues to monitor needs within the six expenditure categories although the full allocation has been applied to revenue replacement. The intent to apply the entire allocation to revenue replacement is based on long-term budget projections.

### **Promoting equitable outcomes**

The county has continued to review budget projections while assessing the needs of non-profits, municipalities, businesses, and medical providers in the county. We will continue to balance these needs moving forward. We kept in mind the three over-arching goals established in 2021 and will continue to monitor these needs to ensure our most vulnerable community needs are met.

### **Community Engagement**

As we reported in previous recovery plans, understanding residents' problems and needs can only be accomplished by engaging them where they are at; in the communities they live in, the schools they attend, the businesses they solicit, and the commercial establishments where they receive goods and services. This past year, we have continued to monitor community needs by:

- Shared updates and information at public meetings and encouraged public comment.
- Continued to dialogue with agency and community partners to discuss changing needs.
- Worked with municipal partners to discuss needs and projects.
- Conducted additional meetings to better understand local needs and potential project impacts.

We plan on continuing outreach and engagement as our plan evolves this coming year using these same methods as well as social media. There continue to be no plans to establish another survey or public forums. If this changes, we will continue to use the following as a guide as we consider SLFRF projects and programs:

- Evaluation of underserved, marginalized, and adversely impacted communities in the County.
- Outreach efforts conducted through a variety of media to ensure that all residents have input in the process, are aware of outcomes, and have access to selected projects and programs.
- Simplification of program administrative requirements to broaden and streamline access to SLFRF-funded programs and initiatives.
- Performance based programs that ensure intended outcomes are achieved through ongoing monitoring, evaluation, and alteration as needed.

## **Labor Practices**

Cumberland County has a long history of following all applicable fair labor practices for internal projects as well as community projects that must follow state and federal requirements. All opportunities to bid on infrastructure projects or compete for SLFRF resources will be conducted in a fair and open way with public advertising and criteria-based award selections. Prevailing wage requirements will be a component of all applicable projects. Local labor will be specifically solicited and encouraged to bid on all projects, especially minority, women, and veteran owned businesses.

## **Use of Evidence**

All projects will be evaluated and prioritized based upon criteria and data that will show evidence of need related to the Covid-19 pandemic. It is the intent of the County to establish project criteria and regularly evaluate return on investment related to the County's goals and the goals of the SLFRF program. The County has assigned a consultant manager that will assist the County in tracking outcomes and making recommendations for adjustments to projects to improve outcome achievement. Detailed evidence information will be developed for applicable projects and included in future project inventories as they are developed.

## **Performance Report**

Initially we had intended to create several projects and had created performance reports for recipient use. As our plans changed, the need for a performance report changed as well. We do not have a performance report as there are no projects as noted in our project and expenditure reports.

## **PROJECT INVENTORY**

As mentioned, we initially created a grant program using ARPA funds. The project was not successful as the recipients did not request any reimbursements. These allocations were cancelled in our project and expenditure reports. We shifted to using the monies for revenue replacement (EC 6). As of the end of the second quarter of 2023, our entire allocation has been applied to revenue replacement.