



# MINUTES

## Cumberland County Board of Commissioners' Meeting

May 2, 2022 at 2:00 p.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

### Board of Commissioners' Meeting

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent T. DiFilippo.

**Staff Present:** Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Theresa Kissinger, Executive Assistant; Keith Brenneman, Solicitor.

**Department Staff Present:** Megan Fogelsanger, Shane Henry, IMTO.

**Department Staff Present via Zoom:** Claudia Garner, Public Safety; Samantha Krepps, Communications; Holly Sherman, Human Resources; Jessica Flachsmann, IMTO.

**Outside Agencies Present:** Janice Lynx, Don Paul Shearer, West Shore Historical Society.

**Call to Order:** Commissioner Eichelberger called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners Eichelberger, Foschi, and DiFilippo were present.

**Public Comment:** Don Paul Shearer with the West Shore Historical Society expressed his thanks to the Commissioners for their help to get the \$1.4 million dollar grant to save the Sheepford Bridge and be able to take it off Cumberland County's and York County's hands for the Historical Society to take over the ownership once completed. He also thanked Stacy Snyder for participating with a new committee to help receive some money for the Historic Preservation. Janice Lynx expressed her thanks for making this happen for everyone involved in the bridge. She thanked Heather Bitner with York County, and Kirk Stoner with Cumberland County for helping with the grant application.

**Approval of Minutes:** Commissioner DiFilippo made a motion to approve the minutes of April 14, and April 18, 2022. Commissioner Foschi seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Foschi made a motion to approve the personnel transactions. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Approval of Resolution 2022-6 Re: Budget Adjustments** (*Reviewed at the April 28, 2022 Workshop*)  
Commissioner DiFilippo made a motion to approve resolution 2022-6 regarding the budget adjustments. Commissioner Foschi seconded the motion and it unanimously carried.

**Approval to Lay the 2022/2023 Fiscal Budget on View** (*Reviewed at the April 28, 2022 Workshop*)  
Commissioner Foschi made a motion for the approval to lay the 2022/2023 fiscal budget on view. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Approval of Letter of Support Re: Central Pennsylvania Conservancy's Land Acquisition Project** (Reviewed at the April 28, 2022 Workshop) Commissioner DiFilippo made a motion to approve the letter of support regarding the Central Pennsylvania Conservancy's Land Acquisition project. Commissioner Foschi seconded the motion and it unanimously carried.

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**Approval of the following Contracts/Grants 9.I. and 9.II. (a-h):** (Reviewed at the April 28, 2022 Workshop) Commissioner Foschi made a motion to approve the following contracts and grants 9.I and 9.II. (a-f). Commissioner DiFilippo seconded the motion and it unanimously carried.

I. \* **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

II. \* **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**

a. **Aging and Community Services:**

- Caregivers America

b. **DA/FID:**

- Lacy Miller
- Ron Smith and Associates, Inc.

c. **Drug & Alcohol:**

- JFT Recovery & Veteran's Support Services, Inc.

d. **IMTO:**

- Civic Plus

e. **Liquid Fuels/Finance**

- Kinsley Construction, Inc. – Addendum

f. **MH/IDD:**

Mental Health FY 2021-2022

- NHS Stevens Center – Addendum

Intellectual and Developmental Disabilities FY 2021-2022

- PA Lifesharing LLC – Addendum
- Hempfield Behavioral Health, Inc. – Addendum
- BOLD Inc. – Addendum
- Benevolent Heart Assisted Living LLC – Addendum

Early Intervention FY 2021-2022

- Jill Bricker, M-ED, CIMI – Addendum
- United Cerebral Palsy of Central PA, Inc. – Addendum
- Leanne Broadbent, MS, CCC-SLP – Addendum
- Nicole Custer, OTR/L – Addendum

g. **Planning:**

- Herbert, Roland, and Grubic, Inc. – Addendum

h. **Public Safety:**

- PEMA – Hazardous Materials Emergency Preparedness – Grant Application Amount to be Determined

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**Approval of Authorization to Advertise for the Manure Storage Project** (Reviewed at the April 28, 2022 Workshop) Commissioner DiFilippo made a motion to approve the authorization to advertise for the manure storage project. Commissioner Foschi seconded the motion and it unanimously carried.

**Approval of Authorization to Advertise for the Conservation Landscaping Project** (*Reviewed at the April 28, 2022 Workshop*) Commissioner Foschi made a motion to approve the authorization to advertise for the Conservation landscaping project. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Discussion and Approval to Receive a Food Donation from Bethel Assembly of God Church:** Claudia Garner asked the Commissioners to approve a donation from the Bethel Assembly of God Church to fill the pantry by stocking the shelves for the dispatch staff at Public Safety.

Commissioner DiFilippo made a motion to approve the food donation from Bethel Assembly of God Church. Commissioner Foschi seconded the motion and it unanimously carried.

Approval of the **Cumberland County Commission for Women** Appointment Recommendations and Reappointment Recommendation for the Following Individuals (*Reviewed at the April 28, 2022 Workshop*)

- **Rhonda Hendrickson and Sandra Gilleo** – Appointments are for a three (3) year term effective May 2, 2022 and expiring on December 31, 2024

Commissioner Foschi made a motion to appoint **Rhonda Hendrickson** and **Sandra Gilleo** to the **Cumberland County Commission for Women** for a three-year term effective May 2, 2022 and expiring on December 31, 2024. Commissioner DiFilippo seconded the motion and it unanimously carried.

- **Ashley Walkowiak** – Reappointment is for a second three (3) year term effective retroactive to January 1, 2022 and expiring on December 31, 2024

Commissioner Foschi made a motion to approve the reappointment of **Ashley Walkowiak** to the **Cumberland County Commission for Women** for a second three-year term effective retroactive to January 1, 2022 and expiring on December 31, 2024. Commissioner DiFilippo seconded the motion and it unanimously carried.

Approval of the **Affordable Housing Trust Fund Board** Appointment Recommendation for the Following Individual (*Reviewed at the April 28, 2022 Workshop*)

- **David Zimmerman** – Appointment is to fill a vacancy commencing May 2, 2022 and expiring July 1, 2023

Commissioner DiFilippo made a motion to approve the appointment of **David Zimmerman** to the **Affordable Housing Trust Fund Board** to fill a vacancy commencing May 2, 2022 and expiring July 1, 2023. Commissioner Foschi seconded the motion and it unanimously carried.

**Approval of Capital Project Requests:**

- **DA/FID-Ritner:**

- Improvement Grant – Total Project Cost of \$148,246.00

Commissioner Foschi made a motion to approve the Improvement Grant project for the Forensic Lab for a total cost of \$148,246.00. Commissioner DiFilippo seconded the motion and it unanimously carried.

- **Public Safety:**

- Fit Test Unit – Total Project Cost of \$15,890.00

Commissioner Foschi made a motion to approve the Fit Test Unit for Public Safety with a total project cost of \$15,890.00. Commissioner DiFilippo seconded the motion and it unanimously carried.

- **IMTO/Main Courthouse:**

- Phone System License Upgrade/Notification System Upgrade – Total Project Cost of \$192,000.00

Commissioner Foschi made a motion to approve the Phone System License Upgrade and Notification System Upgrade for the Main Courthouse for a total cost of \$192,000.00. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Approval of General Disbursements Transfer Authorizations:** Commissioner DiFilippo made a motion to approve the general disbursements transfer authorizations. Commissioner Foschi seconded the motion and it unanimously carried.

a.	04/21/2022	\$	227,043.08
b.	04/22/2022	\$	3,363.24
c.	04/22/2022	\$	5,345,092.12
d.	04/27/2022	\$	2,317,648.49
e.	04/28/2022	\$	348,107.22
f.	04/29/2022	\$	288,718.30

**Acceptance of Monthly Reports:** Commissioner Eichelberger accepted the monthly report for the Change of Assessment – Month of April

**Other Business:** None.

**Adjourn:** There being no other business to come before the Board, Commissioner DiFilippo made a motion to adjourn the meeting.

Respectfully Submitted,

Theresa Kissinger,  
Executive Assistant