



# MINUTES

## Cumberland County Board of Commissioners' Meeting

March 7, 2022 at 2:00 p.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

### Board of Commissioners' Meeting

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent T. DiFilippo.

**Staff Present:** Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Brigid O'Neill, Executive Assistant; Keith Brenneman, Solicitor.

**Department Staff Present:** Bob Dagrosa, Deputy Controller; Megan Fogelsanger, IMTO; Samantha Krepps, Communications.

**Department Staff Present via Zoom:** Ron Snow, Dana Best, Finance; Holly Sherman, Human Resources.

**Outside Agencies Present:** Zach Hoopes, The Patriot-News.

**Call to Order:** Commissioner Eichelberger called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners Eichelberger, Foschi, and DiFilippo were present.

**Public Comment:** None.

**Approval of Minutes:** Commissioner DiFilippo made a motion to approve the minutes of February 17, and February 22, 2022. Commissioner Foschi seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Foschi made a motion to approve the personnel transactions. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Approval of Consistency, with the Consolidated Plan, for The Annual Public Housing Admissions Plan for Fiscal Year 2022:** Commissioner DiFilippo made a motion to approve the Consistency, with the Consolidated Plan for the Annual Public Housing Admissions Plan for the Fiscal Year 2022. Commissioner Foschi seconded the motion and it unanimously carried.

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**Approval of the following Contracts/Grants 7.I.(a-e) and 7.II. (a-f):** *(Reviewed at the March 3, 2022 Workshop)* Commissioner Foschi made a motion to approve the following contracts and grants 7.I. (a-e) through 7.II. (a-f). Commissioner DiFilippo seconded the motion and it unanimously carried.

- I. \* *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
  - a. **Children & Youth Services:**

- Shippensburg University Head Start Program
  - b. **CNRC:**
    - Tri –State Shredding – Addendum
  - c. **Planning:**
    - HRG – Continuation
  - d. **Prison:**
    - Commonwealth Law Enforcement Assistance Network
  - e. **Sheriff:**
    - Permutium, LLC – Continuation
- II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
- a. **Aging & Community Services:**
    - Helping Hands Home Health
    - Main Street Pest Control
  - b. **Children & Youth Services:**
    - Children’s Home of York, Inc
  - c. **Conservation District:**
    - Pennsylvania Association of Conservation Districts – Grant Acceptance of \$2,000.00
  - d. **MH/IDD**  
*Intellectual and Developmental Disabilities FY 2021-2022*
    - Alma Health LLC DBA Medstaffers - Addendum*Early Intervention FY 2021-2022*
    - Jill Bricker, M-Ed, CIMI – Addendum*Mental Health FY 2021-2022*
    - Aurora Social Rehabilitation Services – Addendum
  - e. **Planning/ Land Partnerships Grant:**
    - Carlisle Borough
    - Mt. Holly Springs Borough
    - Friends of Oppossum Lake
  - f. **Sheriff/Warrant Collections Unit:**
    - TransUnion – Continuation
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**Discussion and Approval of Capital Project Requests:**

- **Liquids Fuels/Planning:**
  - **Hertzler Bridge Rehabilitation – Total Project Cost \$1,800,000.00**

Kirk Stoner explained this is the final cost per the bids.

Commissioner DiFilippo made a motion to approve Hertzler Bridge Rehabilitation total project cost of \$1,800,000.00. Commissioner Foschi seconded the motion and it unanimously carried.

- **CID/Forensics Lab:**
  - **2 New Vehicles – Total Project Cost \$104,568.54**

Eric Radnovich explained this is for two identical vehicles. One is an insurance fraud vehicle, and the other is for the new forensic investigator.

Commissioner DiFilippo made a motion to approve the purchase of two new vehicles for CID/Forensics Lab total project cost of \$104,568.54. Commissioner Foschi seconded the motion and it unanimously carried.

- **Court Administration:**

- **Courtroom Polycom Upgrades – Total Project Cost \$127,727.24**

Mark Adams advised this is to replace the polycom in court rooms 1, 2, 4 & 6.

Commissioner DiFilippo made a motion to approve the capitol project request for the Court Administration court room polycom upgrades, the total project cost of \$127,727.24 for four courtrooms. Commissioner Foschi seconded the motion and it unanimously carried.

- **IMTO:**

- **Electronic Signatures – Adobe Sign – Total Project Cost \$210,000.00**

Mark Adams explained a survey was done with the departments which showed a big desire for electronic signatures. This would be implemented over a three-year period.

Commissioner DiFilippo made a motion to approve the capitol project request for IMTO for electronic signatures, for total project cost of \$210,000.00. Commissioner Foschi seconded the motion and it unanimously carried.

**Discussion and Possible Motion to Approve, with or without Condition, an Addendum to the Operation Transfer Agreement between Cumberland County and 1000 Claremont Road, LLC:**

Solicitor Brenneman indicated this was before the commissioners on two other occasions. The first time it was tabled the second time no action was taken. There have been no further modifications and it is now finalized.

Commissioner DiFilippo made a motion to approve without condition an addendum to the operation transfer agreement between Cumberland County and 1000 Claremont Road LLC. Commissioner Eichelberger seconded the motion. Commissioner Foschi opposed the motion. The motion carried.

**Discussion and Possible Motion to Approve an Authorizing Resolution, Resolution No. 2022-4, Pertaining to the Closing of the Sale of Claremont Nursing & Rehabilitation Center:**

Solicitor Brenneman indicated this is an authorizing resolution which is typically done to ensure the proper execution of documents associated with settlement of the sale of Claremont. It reaffirms action taking previously on documentation.

Commissioner DiFilippo made a motion to approve an authorizing resolution, resolution No 2022-4 pertaining to the closing of the sale for Claremont Nursing & Rehabilitation Center. Commissioner Eichelberger second the motion. Commissioner Foschi opposed the motion. The motion carried.

**Approval of the Acceptance for the Department of Drug and Alcohol to Receive a Donation from Big Spring Area Community Chest in the Amount of \$1,000.00 for Prevention Services:** *(Reviewed at the March 3, 2022 Workshop)* Commissioner Foschi made a motion to approve the acceptance of the Department of Drug and Alcohol to receive a donation from Big Spring Area Community Chest in the Amount of \$1,000.00 for prevention services. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Approval of the Cumberland County Library System Board Appointment Recommendation of the Following Individual:** *(Reviewed at the March 3, 2022 Workshop)*

- Dr. Brian Robertson – Appointment is to fill a vacancy commencing March 7, 2022 and expiring December 31, 2023.

Commissioner Foschi made a motion to approve Dr. Brian Robertson to fill a vacancy commencing on March 7, 2022 and expiring December 31, 2023. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Approval of General Disbursements Transfer Authorizations:** Commissioner Foschi made a motion to approve the general disbursements transfer authorizations a through d. Commissioner DiFilippo seconded the motion and it unanimously carried.

a.	02/17/2022	\$	405,516.38
b.	02/25/2022	\$	2,379.89
c.	02/25/2022	\$	3,377,085.99
d.	03/04/2022	\$	398,231.94

**Acceptance of Monthly Reports:** Commissioner Eichelberger accepted the monthly reports for Prothonotary, Register of Wills, Recorder of Deeds, Clerk of Courts – Month of February.

**Other Business:** None.

**Adjourn:** There being no other business to come before the Board, Commissioner DiFilippo made a motion to adjourn the meeting.

Respectfully Submitted,

Brighid O’Neill,  
Executive Assistant