



# MINUTES

## Cumberland County Finance Meeting

June 25, 2025 at 1:30 p.m.  
Commissioners Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.cumberlandcountypa.gov](http://www.cumberlandcountypa.gov)

**Present:** Commissioners Kelly Neiderer, and Jean Foschi.

**Present Via Zoom:** Commissioner Gary Eichelberger.

**Staff Present:** Stacy M. Snyder, Chief Clerk; Angela Smyser, Deputy Chief Clerk; Desirée Diaz-Ortiz, Executive Assistant.

**Department Staff Present:** Robert Barner, Beth Chornak, Jake Miller, ERP; John McCrystal, Jill Kurutz, IMTO; Bill Fulton, Lisa Watts, Controller; Keri Finkenbinder, Chanda Gipe, Stephanie Phillips, Ron Snow, Finance.

**Department Staff Present via Zoom:** Shane Henry, IMTO; Samantha Krepps, Communications; Holly Sherman, Human Resources; Keeter Kallam, Veterans Affairs; Bob Shively, Public Safety.

**Call to Order:** Commissioner Neiderer called the meeting to order.

**Roll Call:** Commissioners Neiderer, Foschi, and Eichelberger were present.

**Public Comment:** None.

**Approval of Minutes:** Commissioner Foschi made a motion to approve the meeting minutes of June 18, 2025. Commissioner Eichelberger seconded the motion and it unanimously carried.

**CONSENT AGENDA** - Commissioner Foschi made a motion to approve the consent agenda. Commissioner Eichelberger seconded the motion and it unanimously carried. The following items were approved.

5. Reaffirming Approval of the following Items and Contracts:
  - a. Approval of Minutes of June 5, 2025
  - b. Approval of Personnel Transactions
  - c. Approval of Authorization to Advertise for General Construction Bids for Cumberland County Bridge Maintenance Project
  - d. Approval of the Human Resource Policies Effective June 19, 2025, as Listed:
    - Fleet Vehicle Maintenance & Safety Policy
    - Open Door Policy

- e. Approval of the **Letort Regional Authority** Appointment Recommendation for the Following Individual:
  - **Avery Walters** – Appointment is for a Five (5) Year Term, Effective June 19, 2025 and Expiring on June 18, 2030
- f. Approval of Existing Contracts, Contract Extensions, Grants or Addenda with No Additional Cost or Increase to the County:
  - a. **Aging and Community Services**
    - JCZES Enterprises d/b/a Bio-One Harrisburg
    - NHS Stevens Center d/b/a Merakey Stevens Center
    - Stephanie E. Chertok, R.N. Esquire – Allied Attorneys – Continuation
  - b. **Children and Youth Services**
    - Catholic Charities of the Diocese of Harrisburg PA – Continuation
    - CHOR Youth & Family Services., Inc. – Continuation
    - Clock Tower Schools
    - Community Services Group, Inc.
    - CONCERN – Professional Services for Children, Youth, and Families – Continuation
    - Family Care Services, Inc – Continuation
    - Haven Adoptions, Inc. – Continuation
    - Pinkney’s Vineyard of Faith Ministries – Continuation
    - Pressley Ridge – Continuation
    - The Children’s Advocacy Center of Franklin County Inc. – Continuation
  - c. **MH/IDD**
    - Franklin/Fulton Counties
  - d. **Planning**
    - Middlesex Township – Continuation
- g. Approval of General Disbursements Transfer Authorizations:
 

a.	6-5-2025	\$	221,610.69
b.	6-6-2025	\$	2,489,525.07
c.	6-12-2025	\$	405,659.79
d.	6-13-2025	\$	12,327,073.26
- h. Acceptance of the Monthly Reports: Clerk of Court, Conservation District, Prothonotary, Recorder of Deeds, and Register of Wills for the Month of May, 2025
- i. Approval of the Letter of Support Re: SRTA Grant Application for the U.S. Department of Transportation FY 2025 Bus and Bus Facilities Program and the Low or No-Emission Program
- j. Approve the Award of the Contract to Witmer in the Amount of \$47,298.86 for the Purchase of Firearms
- k. Approval of the Contracts for **Aging and Community Services** as Listed
  - ASL Services
  - Central PA Food Bank – Addendum
  - Comprehensive Care Connections, Inc. (C3) – Addendum
  - Information Age Technologies – Copilot

- l. Approval of the Contracts for **Children and Youth Services** as Listed
  - Alternative Behavior Consultants, LLC
  - Drug and Alcohol Rehabilitation Services, Inc.
  - George Junior Republic in Pennsylvania
  - Hoffman Homes, Inc.
  - Pathways Adolescent Center, Inc – Addendum
  - Preventative Aftercare, Inc
  - YWCA Carlisle
- m. Approval of the Cumberland County Library System Memorandum of Understanding for the **Commissioners' Office**
- n. Approval of the DocuSign, Inc. Contract for **ERP**
- o. Approval of the Contracts for **Human Resources** as Listed
  - Inservo Insurance Services
  - Travelers
- p. Approval of the Contracts for **MH/IDD** as Listed
  - Early Intervention FY 2024/2025**
    - Barbara Weber, MS, CCC-SLP – Addendum
    - Christy L. Musselman – Addendum
    - Leah M. Blake – Addendum
  - Early Intervention FY 2025/2026**
    - Barbara Weber, MS, CCC-SLP, BCBA
    - Building Blocks Therapy LLC
    - Christy L. Musselman
    - Feeding Little Bellies LLC
    - Jena Vander Velden, MSPT
    - Jennifer Snyder, MPT
    - Leah M. Blake
    - Living Unlimited Inc
    - Mattiko Pediatric Therapies LLC
    - Nicole Custer, OTR/L
    - Potentiality Therapy Services LLC
    - Rhythm & Bloom Therapy LLC
    - Shovlin Therapy Services LLC
    - United Cerebral Palsy of Central PA Inc
    - UPMC Pinnacle Hospitals, Pinnacle Health Infant Development Program
    - Aspirations LLC
    - Baby and Me LLC
    - Central PA Therapy Connections LLC
    - Clear Path Pediatric Therapy LLC
    - Communication Beginnings LLC
    - Connections Early Intervention and Supports
    - Early Bird Therapy LLC
    - Early Intervention Specialists Inc
    - Grow and Tell Seedlings

- Invo Healthcare Associates LLC
- Jamie Matthews, MS, OTR/L
- Jill Bricker, M-Ed, CIMI
- Joanne Peters, MS,OTR/L
- Leanne Broadbent, MS, CCC-SLP
- Pediatric Therapy Specialists of South Central PA LLC
- Sovia Therapy LLC
- Theraplay LLC d/b/a Ivy Rehab for Kids
- Tummy Time Academy

q. Approval of the Western PA Conservancy Contract Addendum for **Planning**

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#### **Infor Cloudsuite Project Update**

Beth Chornak and John McCrystal presented an update on the Infor Cloudsuite Project (see attached).

**Other Business:** None.

**Adjourn:** With no additional business to come before the Board, Commissioner Foschi made a motion to adjourn.

Respectfully submitted,  
Desirée Diaz-Ortiz, Executive Assistant

**infor**

# **CLOUDSUITE UPGRADE**

***Phase 1 Progress Update***

# MILESTONES OF PROGRESS MADE

- ✓ Kickoff and Project Discovery
- ✓ Cloudsuite Bootcamp and Conference Room Pilot
- ✓ Technical Bootcamp Training
- ✓ 2 Data Migrations
- ✓ Unit Testing

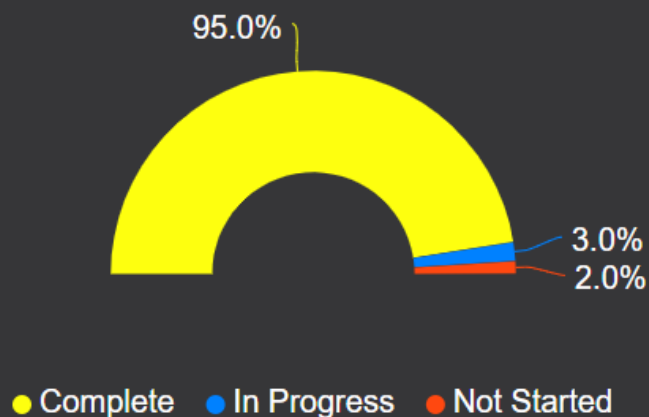
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New items completed since the last update

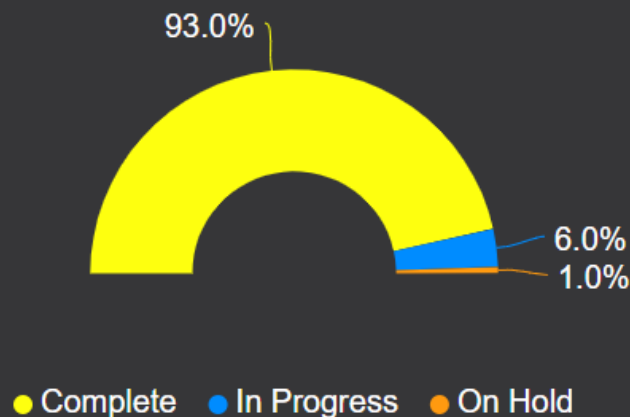
- ✓ System Integrated Testing
- ✓ 1 Data Migration

# CURRENT DAY STATUS

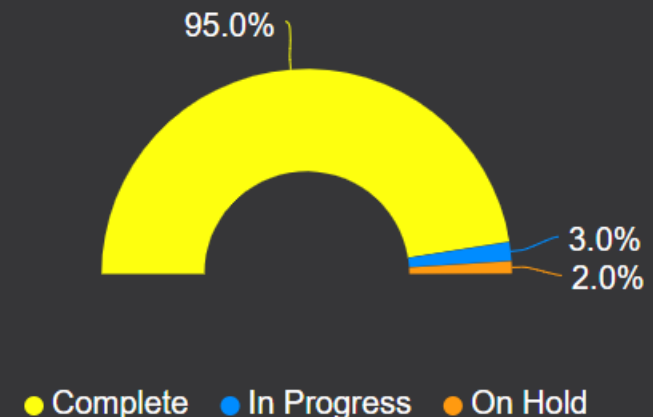
## Financials Progress



## Supply Chain Progress



## Technical Progress



Current day workstream progress reflects the number of tasks completed, in progress, or to be completed for Phase 1 only. It does not reflect any new discovery items or the time it takes to complete tasks.

Overall Phase 1 Progress: 62%

# PROGRAM HEALTH AT A GLANCE

A quick overview of the entire project – Phase 1 & 2

Key:



- On target



- At risk










- Not on target



- Scheduled for Phase 2

## CCPA Project Workstream Health Grid

Workstream	Status
Program	
FSM - Finance	
FSM - Supply	
HCM	
Technical	
Change Management	
Payroll	

There are currently no significant issues in any component of the project demonstrated here. This indicates we should be on time, working within scope, and within budget.



# PHASE 1 PROJECT TIMELINE



# UPCOMING MILESTONES

- Three data migrations
- User Acceptance Testing
- End User Training
- Changeover Planning
- Go Live and support for FSM - Phase 1



**QUESTIONS?**