



MINUTES

Cumberland County Board of Elections Meeting

April 8, 2025 at 10:00 a.m.
Commissioners Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.cumberlandcountypa.gov

Present: Commissioners Jean Foschi and Gary Eichelberger.

Present via Zoom: Commissioner Kelly Neiderer

Staff Present: Stacy M. Snyder, Chief Clerk; Angela Smyser, Deputy Chief Clerk; Jennifer Hipp, Assistant Solicitor; Lauren Kauffman, Executive Assistant; Bethany Salzarulo, Elections; Mark Adams, Jill Kurutz, IMTO; Samantha Krepps, Communications.

Staff Present via Zoom: Shane Henry, IMTO.

Call to Order: Commissioner Foschi called the meeting to order.

Roll Call: Commissioners Neiderer, Foschi, and Eichelberger were present.

Public Comment: None.

Approval of Minutes: Commissioner Eichelberger made a motion to approve the minutes of November 25, 2024. Commissioner Neiderer seconded the motion and it unanimously carried.

Discussion and Approval to Move the South Middleton 8 Polling Location

Bethany Salzarulo reported that due to construction, the polling location for South Middleton 8 is being moved for both the primary and municipal election in 2025. She explained the choice for the temporary location, Carlisle Evangelical Free Church, is also being used for South Middleton 5 polling place but is large enough to be divided and shared. She shared that affected voters will be sent a postcard with the new address, signage will be placed at the old location telling them the address for the new location, and notices will be published online, in the newspaper, and on social media.

Commissioner Eichelberger made a motion to approve the move of the South Middleton 8 polling location. Commissioner Neiderer seconded the motion and it unanimously carried.

Director Updates: Bethany Salzarulo reported that the processing of mail-in ballot applications has started for the municipal primary in May and 11,807 have been processed so far. She shared that mail-in ballots are scheduled to be mailed out the week of April 21.

Bethany reported the Elections office will be open for the following additional hours so voters may drop off their ballots: Thursday, May 15, 2025 until 7:00pm and on Saturday, May 17, 2025 from 9:00am until 1:00pm.

Bethany reported that mail-in ballots with no date or are wrongly dated will be counted. She explained that voters are still encouraged to sign and date their ballot envelopes.

Request for Executive Session Re: Pending Litigation and Security: Commissioner Foschi reported that an executive session regarding pending litigation and security will be held immediately following the meeting.

Other Business: None.

Adjourn: There being no further business to come before the board, Commissioner Neiderer made a motion to adjourn.

Respectfully submitted,
Lauren Kauffman, Executive Assistant